

Daily Cleaning Checklist

After each dog:

- Sweep or vacuum hair up
- Rinse out tub
- Wipe down walls (if needed)
- Put towels in dirty laundry
- Spot clean any areas in need (kwik-stop spills, puppy accidents,etc.)

End of day:

- Wipe down ceiling
- Wipe hair out of tub, bath grates, and clear hair from drain
- Wipe down walls (include ledges above tub)
- Wipe down outside of cabinets and doors
- Wipe down grooming table (platform and legs)
- Vacuum any remaining hair (especially in the cubbies that hold the dryers!)
- Clean floor (either mop or handwipe)
- Refill shampoo and conditioner
- Restock cleaning supplies (trash bags, paper towels, cleaning products)
- Restock towels
- Refill water tank
- Refill gas in generator
- Cash in envelopes (if applicable)
- Take ALL personal items and trash out of van (front and back)
- Dock iPad and Square on charging stations

Weekly Deep Cleaning List

In an effort to keep daily cleaning at a minimum time and to ensure a clean and well-maintained work space for all, weekly duties will be assigned. You will be assigned one weekly task for every one day you work (ex: 3days worked= 3 chores from Weekly Deep Cleaning List) The list will rotate each week so you are not stuck with the same chore, check at the beginning of the week to see what you have been assigned. Please initial when tasks are complete, this is how everyone will be held accountable!

_____ Scrub tub and bath grates

_____ Scrub ceiling and remove any excess hair from AC unit and it down

_____ Clean and organize inside of cabinets (vacuum any hair that made its way into the cabinets and wipe down each shelf)

_____ Scrub floor (including under tub)

_____ Scrub wall behind groomers table

_____ Scrub wall on exit side of van (including the door!)

_____ Scrub front and back walls